

St Louis Secondary School, Carrickmacross
Board of Management Meeting
Agreed Report

25th January 2021



Note: This meeting took place by Zoom and was not recorded. As pre usual all items discussed, and minutes recorded are confidential

Present Karen Patton, Dermot Clarke, Fergus Traynor, Derek Murnaghan, Ann marie Browne, Caitriona Rogers, Joan Mee, Patricia O'Reilly.
Apologies David O'Rourke.

1. Minutes

The minutes of the previous meeting were read and proposed by Caitriona Rogers and Seconded by Joan Mee.
There were no matters arising.

2. Finance Report

Karen presented the Financial Report to the Board. And a summary account of the certified accounts. The auditor will be invited to present them at the next meeting.

3. Correspondence

Karen presented the details of all correspondence received since the previous meeting

4. Principals Report

School building Closure

Building- Painting is ongoing as no one working in this area.

- Contract cleaning is suspended
- Cleaners are on reduced timetable
- Secretaries working from Home

Teaching & learning

- All classes progressing online through 'Teams' App in office 365
- Teaching methodologies include, written instruction, powerpoints with Voice over, Videos, group conference calls, live classes
- Work has been assigned, corrected and feedback has been given to students on a regular basis

- Staff have been fantastic at rising to the challenge of online teaching and must be commended for their efforts.
- CBA1 continuing -Religion

Student supports

- Regular care meeting are taking place with intervention where possible for vulnerable students .
- Guidance counsellor has been available and is checking in with some students on their wellbeing. 6th year students are also being called to offer support around wellbeing issues and CAO/UCAS applications.
- SEN students have also been divided up among the Sen teachers and these students are receiving one to one support. A SEN padlet has been devised which includes a number of additional supports for both students and parents. A reflection sheet is required from each student at the end of the week to gauge how they are coping. However it can be hard to get these students to engage in some cases.
- SNA has been engaging in live lessons with specific pupils the assisting them in structuring their day and getting work completed.
- Year heads have been linking in with parents of students who have has low engagement.
- Laptops have been provided where requested to anyone with lack of access to devices

Wellbeing

- Various active challenges have been set for students by the PE department and by the PME teams.
- We have developed a wellbeing padlet for all students which include motivational quotes, and links to websites which offer support have also been posted.
- We are continuing to support staff with issues arising, eg students, IT, personal circumstances etc.

Parents information

- A number of FAQ have been sent to parents
- A questionnaire will be circulated next week
- Weekly overview of work for the week ahead is circulated each Monday
- Ongoing correspondence through emails where necessary.
- Phone calls from year heads where necessary

Other updates

- Peer ministers did a Christmas presentation with first years before Christmas. This video was sent to parents

- 6th year did their traditional Christmas Play. This comprised of a video this year that was viewed by student in their classroom. A prayer service preceded the play which gave an opportunity for our school community to reflect on the true meaning of Christmas.
- Last year Ty students were presented with their bronze Gaisce medal- big uptake
- Debating for Ty is continuing and we won the first two rounds
- Rolling out a whole school concussion training workshop this week and next
- Update was provided on State exams
- Introduction of Spanish from 22-23. The Board agreed it was a positive idea and supported it.

Critical Incident Plan-

Sanctioned by the board (Proposed Anna Marie Browne Second Fergus Treanor)

(Review social media aspect, instant access to phones)

3 Year Development plan was developed and presented to the BOM- A Working document

- Date and time of next meeting has been decided. February 22nd at 6.30p.m.

Signed: _____
Dermot Clarke